

MEMORANDUM FOR RECORD

SUBJECT: Minutes of the September 6, 2007 BASAC Meeting

- 1) The Chairman called the meeting to order at 5:30 PM.
- 2) Members attending: Three parent representatives, three faculty representatives, and the student representative. Also attending was the School Principal and Assistant Principal, and the USA Garrison Brussels Commander.
- 3) The Chairman began the meeting by explaining that the format for the meetings will remain consistent with the way meetings have been held in the past. Meetings will be held on the first Thursday of every month, in the BAS Library, at 5:30 PM.
- 4) The School Principal distributed District SAC Training materials along with DoDI 1342.15 and briefed all members on the roles and responsibilities of the BASAC. She highlighted that the basic functions and role of BASAC as both a school and installation advisory committee. A minimum of 4 meetings must be held in accordance with the instruction, but our council will meet monthly. The agenda for the meetings should be published one week before to give ample time for inputs. The council is a communication tool and makes recommendations to the school administration.
- 5) On the request of the Garrison Commander, all members introduced themselves and their particular role on the council.
- 6) The Chairman asked for a date of the next District Advisory Council meeting, so that we can be prepared to provide inputs.
- 7) Principal's Report:
 - a. The opening of the school year has gone well.
 - b. After the first week of school, a First grade class was created from the students that were in the K-1 class after another kindergartner was enrolled in the school.
 - c. A report on total enrollment will be made at the next meeting.
 - d. The operating budget of the school was cut by \$13,000 this year.
 - e. The Assistant Principal had nothing to report.
 - f. The USAG Brussels Commander had nothing to report.
- 8) Student Liaison's Report:
 - a. The High School Dance is 7 September.
 - b. The Middle School Mixer is scheduled for 14 September.
 - c. Student Council elections are underway. The Senior Class will be conducting another election for Vice-President. All elections are due and elected officers sworn in by the first SCA meeting on 18 September.

- d. The issue of the availability of the minutes was discussed and the possibility of publishing them in the School Daily Bulletin or the Parent Newsletter. After the minutes have been reviewed and approved at the next meeting, they will be attached to the Parent Newsletter.
 - e. A discussion also took place about advance notice of topics and agenda items. These will also be published in Parent Newsletter.
- 9) Old Business: the end-of-year report was reviewed for any open issues.
- a. Block Scheduling: this issue was discussed in depth last year, and the understanding of the council is that there is currently no compelling reason to make such a significant or dramatic change to the school at this time. If a compelling reason were to surface in the future, however, this issue could be reopened. CLOSED
 - b. Sports Division Alignment: There was concern about the lack of any formal response from the DoDDs-Europe Athletic Director on a BASAC recommendation. This item was addressed over the summer, and the BASAC recommendation was accepted. CLOSED
 - c. BAS Campus Policy: there was confusion amongst parents and students regarding guidance for student activities during/after lunch and after school. This subject is address in the Parent Handbook to be distributed to parents soon. CLOSED
 - d. New Gym and Fine Arts/Music MILCON Project: This is an ongoing project with construction expected to begin in August 2008 and complete construction in January 2010. OPEN
 - e. School Lunch: AAFES School Lunch program had received many complaints about poor quality food, poor nutritional value, long lines, and instances where the cafeteria ran out of the published food choices. Since that time there have been some improvements. The council would appreciate feedback with concerns regarding school lunches. OPEN
- 10) Other Business:
- a. A concern was addressed about middle school teachers clustering tests on the same day and the possibility of de-conflicting the scheduling of tests. It was decided that this would be an informal item for consideration. OPEN
 - b. A question was asked in regards to the policy of dogs on the installation. There is a policy in place that does not allow dogs on the installation unless they are kept in a vehicle. The policy is in review, but it is likely to be up held. CLOSED
- 11) The next BASAC meeting will be on 4 October, in the BAS Library, at 5:30 PM.

Secretary