

MEMORANDUM FOR RECORD

SUBJECT: Minutes of the October 09, 2008 BASAC Meeting

- 1) Members attending - Two parent representatives, three faculty representatives, the student representative, the Principal and Vice-Principal, the USAG Brussels Commander, the School Liaison Officer, and Representatives from the USAG. The school guidance councilor was also in attendance.
- 2) The Chairman called the meeting to order and recognized the USAG Brussels for working on two of the requests brought up at the last meeting. He also welcomed everyone and introduced the DODEA Engineer who is overseeing the construction of the MILCON project.
- 3) MILCON Project Update
 - a. The contract has been awarded and calls for 420 calendar days of construction which should commence by the end of November. The award went to the best valued bid, not necessarily the lowest bid. There were three that were best value bids that we would have been comfortable with, but the lowest of those was chosen.
 - b. Contrary to previous plans, construction will begin on the Fine Arts Center and the Gymnasium simultaneously.
 - c. The project was originally \$5.9 Million, then \$6.7 million, and recently was up to 7.3 million which was over budget. Some items were removed from the project to bring it back under budget: bleachers, Gym divider curtain, lockers, locker benches, trees, built-in cabinets, walkway canopy. They are prioritizing the bleacher, built-in cabinets, and the walkway canopy for immediate funding and will look for other sources of funding for the remaining items. Money may come from another source to cover the items that had been removed.
 - d. The concern of noise during construction is still valid due to the proximity of to the elementary building.
 - e. Construction vehicle access – Materials will be stored offsite due to limitations of space on the compound, therefore materials will be brought in daily. Busing traffic will not be impacted.
 - f. There will be a preconstruction conference to workout any construction concerns with the contractor.
 - g. Questions
 - i. Does the potential economic crisis have any impact on this project? No, this project was funded from 2008 funds which are locked.

- ii. With the Dollar gaining momentum on the Euro, will the project cost less?
No, the exchange rate is set and locked in as of January 2008.
- iii. Will the contractor turnover “As Built” drawings so that the USAG Brussels can maintain the facilities? Yes, it is included in the contract to furnish these drawings.
- iv. With the added traffic during the construction, what will be done about road maintenance? The USAG Brussels will patch the roads as needed. Once construction is completed the road condition can be reassessed.
- v. Will there be a ground breaking ceremony? The USAG Brussels will make arrangements for the event.

4) Old Business

- a. Drop off Area – There is no reason why the drop off area in front of the school cannot be opened. The planter boxes in front are for decoration only, and can be moved. [CLOSED]
- b. School Sign – The letters on the sign have been painted. [CLOSED]
- c. Speed Bump – The speed bump at the gate needs to remain for Force Protection reasons, but the other speed bumps have been removed. [CLOSED]

5) Principal’s Report –

- a. PSAT Testing – The PSAT will be administered on 15 October. Parent volunteers are being asked to help proctor the test.
- b. TeraNova Test Statistics - Statistics from the BAS 2008 SY were presented. In all areas except for Social Studies (Grade 3), Language Arts (Grade 4), and Reading (Grade 6), BAS scored higher than the other schools in the Isles District, DoDDS-Europe, and DoDEA. These three areas will be addressed at the School Improvement Program day tomorrow.
- c. Budget – The budget for this fiscal year is spent, and no more funds are available.

6) Vice-Principal’s Report

- a. Contractor Discrepancies – The contractor will start work on the list of remaining problems on Monday and continue repairs during the night next week.
- b. Unfunded Requests – Of the several unfunded requests submitted, only two were approved: Water Fountains, and Window Seals in the Elementary Building. We were asked to submit another round of requests, and these have been identified
 - i. Stage Curtains for MPR - \$15,000

- ii. Repaint Flag Poles - \$8,000
- iii. Stage Flooring - \$5,000 (awaiting estimate)
- iv. Additional Outlets in classrooms
- v. Additional Outlets in the Multipurpose Room
- vi. Roof - \$269,429.17
- vii. Projectors for SmartBoards - \$5,000
- viii. Paint inside classrooms in the Elementary Building - \$48,000
- ix. Install Projectors removed by contractors - \$20,000
- x. Replace Carpeting in Elementary classroom - \$21,000

7) Student Representative's Report

- a. Spirit week went well. College Night was a success. Nothing further to report
- b. The USAG Brussels Commander asked if he could attend the next SCA meeting on 21 October.

8) Garrison Commander's Report

- a. Activity Bus for DoDDS events, previously known as the Fan Bus – The program has been expanded to include other activities besides sporting events. The bus cannot be used were DoDDS funding is available. The School Liaison Officer will handle requests for the bus.
- b. The bus going to Alconbury was canceled because the contractor for the bus could not get a channel crossing arranged.
- c. Land Lease – Although we now have approval to lease the land east of the school, according to the commune we can only use it to grow potatoes. The commune will have to rezone the land in order to use it for recreational purposes. It may be a while before the commune comes back with any change.

9) School Liaison Officer – Nothing to report.

10) New Business

- a. Books – There is a growing concern among some parents and teachers in regards to the amount of books required for homework on a daily basis. Some backpacks are simply too large for kids to carry home. Class sizes and budget restraints do not allow for a teacher to issue an “at home” set of books. In an effort to fix the problem, some parents have purchase used books for their child to use at home.

This would not be a problem if the publisher had the books available on CD or via the Internet. Currently the curriculum used by DoDDS does not provide this capability. This option should be a requirement of a publisher in use by DoDDS. This item will be forwarded up to the DAC. [OPEN]

- b. Football Officiating – Multiple parents are concerned about the officiating at the recent football game at Menwith Hill. Several fouls were recklessly not seen, or overlooked, by the referees. The BAS Coach even called the game with four minutes remaining for the safety of his players. The Principal stated that there is a process in place to lodge complaints of this matter. The Coach will need to use this process. [OPEN]

11) The meeting adjourned at 18:35h. The next meeting will be on 4 December at 18:00.

Secretary