

MEMORANDUM FOR RECORD

SUBJECT: Minutes of the April 03, 2008 BASAC Meeting

- 1) The Chairman called the meeting to order at 17:30h. He welcomed the acting Principal and the DoDDs Europe Facility Manager who is over seeing the construction of the MILCON project.
- 2) Members attending: Three parent representatives, three faculty representatives, and the student representative. Also attending was the Acting School Principal, the Community Coordinator, the USA Garrison Brussels Commander, the School Liaison Officer, and a faculty member.
- 3) MILCON Project Brief: The design will move to 95% completion on 18 April. There will be a technical review conference on 8 May, and the inputs received at that time will be used to complete 100% design phase on 23 May. Some of the adjustments to be made to the plan include closed circuit television, public address system, telephones, lockers, hardwood maple floor for gymnasium, and a wall storage system for the wrestling mats.

The contract will be advertised for bidding on 2 June. The contract will be awarded before the end of the Fiscal Year. Funds for the project are coming from FY08. As of the last update, the project was over budget. Since then, additional funding has been made available through the use of unused funds from FY07. With the additional funding the project is now back on budget, \$6.3 Million.

Construction will begin in October, and is projected to last 15 months. The project is scheduled to be completed January-February 2010. Work will begin on the Music/Art building first; when it is 75% complete, work will begin on the gymnasium.

The contract will be awarded to the best value bid, not the lowest bid.

Some question that were raised regarding the MILCON:

Loss of Parking – Parking was not addressed because no parking will be lost with the project.

Banners – The Booster Club would like to make arrangements to hang banners in the new gymnasium. Could the MILCON project include bolts in the wall to hang the banners? If the requirements can be included within the next two weeks, they can be introduced in the technical review conference.

The chairman invited the representative back in June to brief another update.

- 4) Principal's Report – The Acting Principal reported that he is having a valuable learning experience. Fortunately this school does not see many disciplinary problems.

- 5) Vice-Principal's Report - The Vice-Principal will return around 1 May, and take over as the Principal.
- 6) Student Representative's Report
 - a. Work is almost complete on the internal binding document, the H1-Accord.
 - b. Elections will be conducted in May.
- 7) Garrison Commander's Report
 - a. There will be an environmental inspection from 21-26 April.
 - b. Summer Hire Program – Applications are being accepted, be sure to complete the hard copy application. There should be enough slots for all that apply.
- 8) School Liaison Officer
 - a. Drivers Education Online – Four sites have been identified that would cover all 50 states among them. The websites will be posted on the school website. The fees for these sites are from \$25-50.
 - b. The 2008 Military Scholarship Handbook is available.
 - c. Community Fan Bus –
 - i. The next bus is to the track meet in Ramstein AB on 19 April.
 - ii. Adults who volunteer as Bus Attendants must be registered and receive training.
 - d. Camp Army Challenge – Registration is open now, see the SLO for more details.
- 9) Community Coordinator – Attended the ESC in Stuttgart.
 - a. High School Baseball - will be available for next school year. If BAS chooses to field a team, some seed money would be available for uniforms and equipment.
 - b. Age Requirements - the age requirements for Kindergarten and First Grade are being adjusted. A child must be 5 years old by 1 September to enter Kindergarten, and 6 years old by 1 September to enter the First Grade.
 - c. Absenteeism - a major concern among all districts in Europe is absenteeism. The observation is that parents are endorsing absenteeism. This does not seem to be a problem here at BAS.
 - d. Bus Tracking – the bus tracking systems is still experiencing technical problems.

10) Old Business

- a. DoDDs Survey Results – the issue has been brought up to the DAC, and will be brought up at the DEC in June. [OPEN]

11) New Business or Open Forum:

- a. Substitute Teacher Application Process – Currently applicants must go down to SHAPE for fingerprints and have a background review completed. The Garrison Commander said that this can be completed at the Garrison. [CLOSED]
- b. Water Fountains – The water coming out of the High School building water fountain is brown. There was some work being done about two weeks ago, and the water has not been the same since. The Garrison Commander said that DPW would look into the problem. [OPEN]
- c. Pot Holes – Can something be done about the pot holes in front of the school. This work was scheduled to be completed during the Spring Break. [CLOSED]
- d. Student Lunch Period – Some students are required to make up work, AP tests, and attend meetings during their lunch period. We were able to identify three students that are affected by this situation, and would like to know if there are any more. The length of lunch is not adjustable. Coordination among teachers requiring make up work or tests might be an option. The student representative was tasked to ask about other students experience the same problem. The principal will check with AP teachers. [OPEN]

12) The meeting adjourned at 18:30h. The next BASAC meeting is scheduled for May 8 at 17:30h in the BAS Library.

Secretary