

# Brussels American School Advisory Committee/Installation Advisory Committee (BASAC/IAC)

MEMORANDUM FOR RECORD DRAFT

SUBJECT: Minutes for BASAC/IAC Meeting, 13 JAN 2011 DRAFT

1. Opening Remarks
  - a. The Chairman called the meeting to order. Voting members present included two parent representatives, three faculty representatives, and the Student Representative. Liaison members present included the Principal, USAG Commander and FRS for the FEA. (Federal Education Association). Others in attendance included, Vice Principal, School Liaison Officer, USAG CSM, BAS Resource Manager, 2 BAS teachers and 2 parent/community members.
2. Minutes from the previous meeting (4 NOV 10) were approved.
3. Old Business
  - a. Notification of parents in emergencies
    - i. Status: Primary (USAG) will notify NATO, and the Embassy for dissemination to employees
    - ii. Email for sharing between school and USAG is 95 %
    - iii. Auto dialer is out of budget (OPEN)
  - b. 8<sup>th</sup> grade science need for supplies, larger budget expected. (CLOSED)
4. Principal's report
  - a. Additional monitors at lunch and on playgrounds  
Recommendations 40-1 on self-contained playgrounds  
Volunteers from parents (short period of time for volunteers)  
Very open to parent volunteers  
Rarely 1 monitor at lunch  
Volunteers include nurse and teachers and FMLC  
Completely staffed for volunteers on playgrounds  
Requirements for volunteers include security check
  - b. ADCE Report  
Pleased with school  
No issues or negatives reported  
Short report: DoD numbers  
Raved about school  
Impressed with students' feedback
5. Student Representative Report

- a. Winter formal sponsored by sophmores
  - b. Jr class continue to fundraise for prom
  - c. SCA – ideas for nutrition improvement  
Amendments to H1 accord
  - d. Sr's planning and fund raising for parent/teacher appreciation dinner
6. USAG Commander's Report
- a. Construction continues with planned completion by August.
  - b. Trenching continues for gas,electricity and comm. Cables
  - c. Construction problems can be reported to MP's who can contact LTC Ziemba and Mr Goldman by cell phone.
  - d. Trenching from CYS to the clinic to begin around FEB.
7. SLO report – Nothing to report
8. New Business –  
BASAC – advertising and recruiting of new members  
Nomination Chair: Tammy LaBelle
9. Open session:  
Old gym cleaning:  
Reallocate resources  
Cheerleaders will assist in keeping gym clean with coordination from MWR for opening cleaning supply closet.
- Community Coordinator:  
Deputy Secretary of Defense Linn will be in town the last week of January. His wife, Ms Murphy will be having a coffee with DoD spouses and civilians.
9. Closing Remarks –The Chairman proposed the next meeting to be 24 MAR.
10. The Chairman adjourned the 1 hr meeting.