

We've upgraded the OWA Login Screen!

Effective Date: 1 July 2012

The next time you login to Outlook Web Access you may notice that the login screen looks a little different. Recently, DoDDS Europe IT Division completed an upgrade that resulted in a fresh design for the OWA login screen. This upgrade only affects the login screen, there are no changes to Outlook Web Access itself.

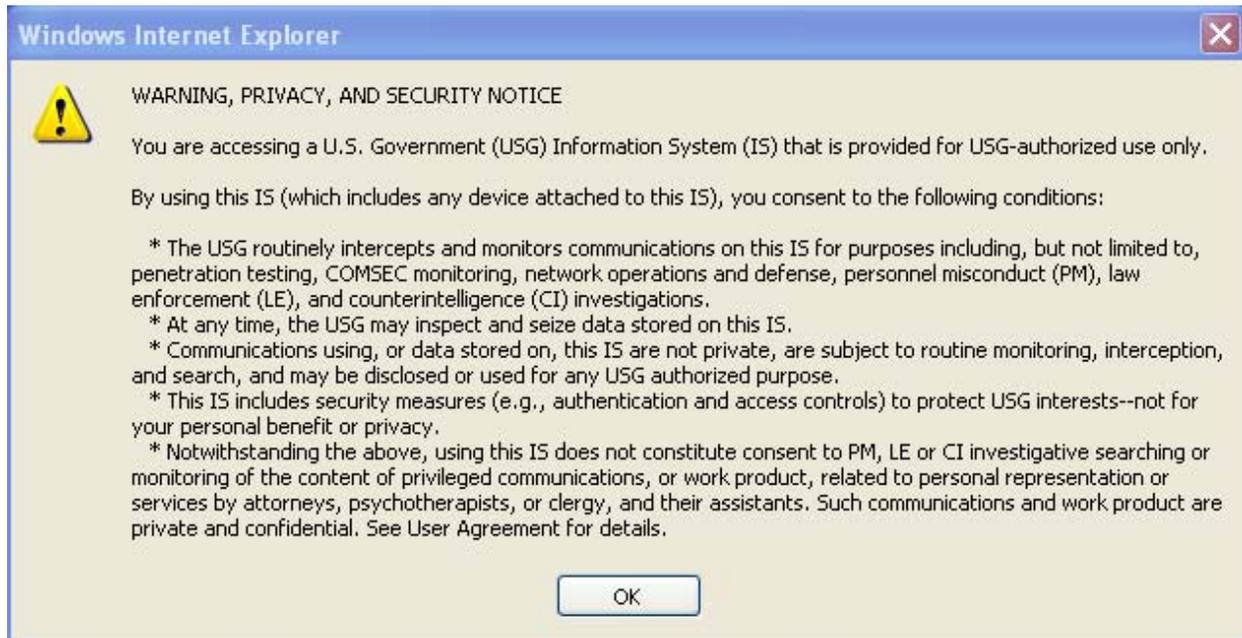
The new login page will look like the following screen shot:



- 1) Under "Security" you have the option to select either:
 - a. **"This is a public or shared computer"** Select this option if you are connecting from a public computer. Be sure to log off and close all browser windows to end your session.
 - b. Or **"This is a private computer"** Select this option if you are the only person using this computer. This option provides additional time of inactivity before automatically logging you off.

- 2) **Use Outlook Web App Light** - is a function similar to the old page when given the option of Premium vs. Basic. By Selecting "Use Outlook Web App Light" the Light client provides fewer features and is sometimes faster. Use the Light client if you are on a slow connection or using a computer with unusually strict browser security settings.

- 3) **DOD Warning Banner** – after entering your username and password click “log On”, then the following banner will appear.



- 4) At this point click “OK” and you will proceed to the normal Outlook Web Access for DODDS-E
a. Note: this is the same banner that is provided when logging into your workstation .